



CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES CHICAGO

BIDS AND AWARDS COMMITTEE

BAC-Resolution No. 03-2023

RESOLUTION RECOMMENDING THE PROCUREMENT OF SERVICES OF A HIGHLY TECHNICAL CONSULTANT (HTC) TO SUBMIT PROPOSALS FOR THE CONSULATE GENERAL'S NEW OFFICE SPACE

WHEREAS, with the current lease of the Philippine Consulate General in Chicago's (Chicago PCG) office space ending on 31 October 2024, there is a need to look for options for its new space. The current space measuring 7,466 square feet is deemed insufficient for the needs of the Consulate and its clientele.

WHEREAS, Chicago PCG intends to procure the services of a Highly Technical Consultant (HTC) to come up with a budget proposal and cost-benefit analysis for purchasing or leasing property for the Consulate's new office;

WHEREAS, pursuant to No. 2 of Annex "B" of the Revised Implementing Rules and Regulations of RA 9184, the services of an HTC may be engaged "for government projects or related activities of such magnitude and/or scope as would require a level of expertise or attention beyond the optimum in-house capability of the procuring entity concerned";

WHEREAS, with reference to CH-226-OAMSS-2022 dated 29 November 2022 (attached), the Department advised Post to charge the engagement of the services of an HTC for Property Acquisition or Lease against its Maintenance and Other Operating Expenses (MOOE);

WHEREAS, the procurement of services of an HTC is included in Post's Annual Procurement Plan for Calendar Year 2023 with an Approved Budget of USD10,000.00;

WHEREAS, Republic Act 9184 and its Implementing Rules and Regulations (IRR) as well as the Government Procurement Policy Board (GPPB) Resolution No. 28-2017 dated 31 July 2017 prescribe the rules and procedures to be followed by entities in their procurement activities;

WHEREAS, the GPPB Resolution No. 28-2017 provided the guidelines for the procurement of goods and services, infrastructure projects and consulting services to be procured and performed overseas;

WHEREAS, the GPPB Resolution No. 28-2017 dispenses with the requirement for Foreign Service Posts (FSPs) to post their procurement activities in the PhilGEPS

website until the corresponding facility has become available through the PhilGEPS modernization project;

WHEREAS, pursuant to GPPB Resolution No. 28-2017 the Consulate, through its Bids and Awards Committee (BAC), solicited Request for Proposal/Quotation (RFP/Q), with the Terms of Reference (TOR) as attachment, from different service providers and posted the said RFP/Q on its official website and in its premises on 19 January 2023 with 27 January 2023 as deadline;

WHEREAS, despite follow-ups with other service providers, only one (1) quotation was received within the prescribed period from Mr. Christopher T. Katsulis amounting to USD8,500.00;


WHEREAS, the BAC, after careful evaluation of Mr. Katsulis' proposal and background, found said provider qualified relative to the scope of work required of the HTC;

NOW, THEREFORE, foregoing premises considered, Chicago PCG's BAC unanimously resolved to recommend the engagement of the services of Mr. Christopher T. Katsulis, who submitted the single calculated and responsive proposal in the amount of USD8,500.00, as Post's HTC, subject to existing accounting and auditing rules and regulations.


ADOPTED this 14th day of February 2023 in the City of Chicago, Illinois.

Bids and Awards Committee:


RYAN FRANCIS D. GENER
BAC Chairperson


MELVIN C. ALMONGUERA
BAC Member


JOSEPH S. ALCANTARA
BAC Member


RYAN C. PONDOC
Vice Chairperson


EUNIKA LESLI R. LEYVA-TIONGCO
BAC Member

Approved by:


J. SUSANA V. PAEZ
Consul General and Head of Procuring Entity